

Executive Council Resolution No. (72) of 2025

Amending

**Executive Council Resolution No. (4) of 2014 Approving the
Fees and Fines Related to Notaries Public in the Emirate of Dubai¹**

**We, Hamdan bin Mohammed bin Rashid Al Maktoum, Crown Prince of Dubai,
Chairman of the Executive Council,**

After perusal of:

Law No. (5) of 1995 Establishing the Department of Finance;

Law No. (6) of 2005 Regulating the Dubai Courts and its amendments;

Law No. (14) of 2009 Concerning the Pricing of Government Services in the Emirate of Dubai and its amendments;

Law No. (4) of 2013 Concerning Notaries Public in the Emirate of Dubai and its amendments;

Law No. (1) of 2016 Concerning the Financial Regulations of the Government of Dubai, its Implementing Bylaw, and their amendments;

Law No. (26) of 2023 Concerning the Executive Council of the Emirate of Dubai; and

Executive Council Resolution No. (4) of 2014 Approving the Fees and Fines Related to Notaries Public in the Emirate of Dubai,

Do hereby issue this Resolution.

Supersession of Schedules

Article (1)

Schedules (1), (2), and (3) attached to the above-mentioned Executive Council Resolution No. (4) of 2014 are hereby superseded by the schedules attached to this Resolution.

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¹Every effort has been made to produce an accurate and complete English version of this legislation. However, for the purpose of its interpretation and application, reference must be made to the original Arabic text. In case of conflict, the Arabic text will prevail.

**Private Notary Public Fees
Article (2)**

In return for the Notary Public services he is authorised to provide under the above-mentioned Law No. (4) of 2013, a Private Notary Public will collect the fees to be determined by a resolution issued by the Director of the Dubai Courts, in coordination with the Department of Finance.

**Repeals
Article (3)**

Any provision in any other resolution is hereby repealed to the extent that it conflicts with the provisions of this Resolution.

**Commencement and Publication
Article (4)**

This Resolution comes into force on the day on which it is issued, and will be published in the Official Gazette.

Hamdan bin Mohammed bin Rashid Al Maktoum
Crown Prince of Dubai
Chairman of the Executive Council

Issued in Dubai on 15 September 2025
Corresponding to 23 Rabi al-Awwal 1447 A.H.

Schedule (1)
Fees for Notary Public Services

SN	Description	Fee (in dirhams)
1	Attestation of the signatures on an Instrument whose value does not exceed one hundred thousand dirhams (AED 100,000)	AED 300 per signature attested on the Instrument
2	Attestation of the signatures on an Instrument whose value exceeds one hundred thousand dirhams (AED 100,000)	0.5% of the value of the Instrument (up to AED 15,000)
3	Attestation of the signatures on an Instrument whose value is unspecified	AED 200 per signature attested on the Instrument
4	Attestation of a general or special power of attorney	AED 100 per signature attested on a power of attorney
5	Instrument Date Validation	200
6	Attestation of the signature of a translator on an Instrument	AED 25 per page of the original Instrument
7	Attestation of a legal warning or notice	200
8	Attestation of wills made by non-Muslims	2,000
9	Affixing the executory formula on an Instrument	500
10	Registration of an Instrument by a Government Notary Public	AED 300 per page of the Instrument
11	Application for a certified true paper copy of an Instrument	AED 5 per page of the Instrument
12	Application for an additional paper copy of an Instrument	AED 5 per page of the Instrument
13	Issuing a certificate based on the registers or records of a Notary Public	300

14	Entering transaction data electronically by a Notary Public	AED 100 for recording the details of each party to the Instrument
15	Attendance by a Government Notary Public at a place other than his workplace to provide Notary Public services	AED 100 where the Concerned Party is unable to move for any reason, is elderly (aged 60 or older), or is a woman observing the waiting period (Idda) following the death of her husband AED 1,000 for any other person
16	Unemployment declaration	AED 30 per signature attested on the Instrument

Schedule (2)
Fees for Registration on the Roll and for
Issuing Authorisations to Practise as a Private Notary Public

SN	Description	Fee (in dirhams)
1	Registration or renewal of the registration of employees of Government Entities on the Roll	AED 200 per employee
2	Registration of a Private Notary Public on the Roll	1,000
3	Renewal of registration of a Private Notary Public on the Roll	300
4	Issuing an Authorisation	2,000
5	Renewal of an Authorisation	500
6	Cancellation of the registration of a Private Notary Public on the Roll	300
7	Revocation of the Authorisation of a Firm	500
8	Transfer of the registration of a Private Notary Public from one Firm to another	300
9	Issuing a replacement for a lost or damaged identification card for a Private Notary Public	100

Schedule (3)
Violations and Fines for Firms and Private Notaries Public

SN	Violation	Fine (in dirhams)
1	Practising as a Private Notary Public in the Emirate without an Authorisation	10,000
2	Providing false documents or incorrect data for the registration, or renewal of the registration, of a Firm or Private Notary Public on the Roll, or for the issuance or renewal of an Authorisation	10,000
3	Hiring, by a Firm, a person who is not registered on the Roll to practise as a Private Notary Public	10,000
4	Practising as a Private Notary Public with an expired registration	10,000
5	Practising, by a Private Notary Public registered on the Roll, through an unauthorised entity or through an entity other than the sponsoring entity; or continuing to practise after the expiry of his residence permit without being renewed	10,000
6	Engaging, by a Firm or a Private Notary Public, in any activity in addition to Notary Public activities without first obtaining the prior approval of the Dubai Courts	10,000
7	Failure to display the Authorisation in a prominent place accessible to the public	2,000
8	Failure to notify the Directorate of the names of Private Notaries Public employed by the Firm or of any change to their duties in the Firm, within thirty (30) days from the date of that change	5,000
9	Failure to notify the Directorate of any amendment or variation of the details of the commercial licence issued to the Firm by the commercial licensing authority, within thirty (30) days from the date of such an amendment or variation;	5,000
10	Failure to comply with the instructions, guidelines, and requirements adopted by the Courts with respect to the provision of the Private Notary	5,000

	Public services or for the use of the systems, records, and documents required for providing these services	
11	Failure to use the equipment, records, documents, and systems approved by the Courts to process applications or provide Private Notary Public services	5,000
12	Failure by a Firm to maintain, for the period prescribed by the Courts, a special register for recording the particulars and dates of all work performed by the Firm, and the names of the Concerned Parties	5,000
13	Registration or Attestation of any Instruments related to the family affairs of Muslims or to endowments (Waqf)	10,000
14	Attestation of any Instruments related to creating, transferring, changing, or extinguishing any ownership right or other real right in real property	10,000
15	Registration or Attestation of any Instruments where the legislation in force in the Emirate provides that another authority is exclusively authorised to register or attest these Instruments	5,000
16	Registration or Attestation of any Instruments that involve violation of the legislation in force or conflict with public order or public morals	5,000
17	Processing, by a Private Notary Public, any application in which he, his spouse, or any of his relatives up to the fourth degree has an apparent or latent interest; or in which any of these persons is appointed as a Translator, assistant, advisor, or proxy	10,000
18	Processing any application without verifying the identity of the Concerned Parties and their legal representatives, their legal capacity and the capacity in which they act, their consent, their being fully apprised of the contents of the Instrument, and their legal authority to execute it	10,000
19	Certifying the authenticity of the signatures of employees of the federal or local government, or any authority or corporation affiliated with either, on certificates, documents, or other papers signed by these employees in their official capacity	10,000
20	Disclosing to a third party any information related to the Concerned Parties which is obtained by the Private Notary Public in the course of performing his duties	10,000

21	Providing, by a Private Notary Public, any entity other than a Concerned Party with information from the records maintained by him without the approval of the Chief Justice of the Courts of First Instance or a written request from a competent judicial or Government authority, as the case may be	10,000
22	Providing any person other than a Concerned Party with a copy of an Instrument without the written approval of the Chief Justice of the Courts of First Instance	10,000
23	Transferring registers, Instruments, or documents relating to Private Notary Public services from the premises approved by the Courts for their safekeeping to any other location without first obtaining the written approval of the Chief Justice of the Courts of First Instance; or failing to retain copies of those registers, Instruments, or documents after approval has been granted for their transfer	20,000
24	Processing an application without collecting the prescribed fee, or collecting a fee higher or lower than the fee approved under this Resolution	10,000
25	Collecting fees in excess of the fees approved by the Courts	20,000
26	Failure to provide the Directorate with the required reports in accordance with the Law	5,000
27	Failure to cooperate with the Directorate's employees or to provide them with the required data or information	5,000