

Executive Council Resolution No. (35) of 2024
Concerning the
Dubai Digital Transformation Steering Committee¹

We, Hamdan bin Mohammed bin Rashid Al Maktoum, Crown Prince of Dubai, Chairman of the Executive Council,

After perusal of:

Law No. (5) of 2021 Concerning the Dubai International Financial Centre;

Law No. (22) of 2023 Concerning the Dubai Digital Authority;

Law No. (26) of 2023 Concerning the Executive Council of the Emirate of Dubai;

Executive Council Resolution No. (33) of 2021 Forming the Dubai Digital Transformation Steering Committee; and

The legislation establishing and regulating free zones in the Emirate of Dubai,

Do hereby issue this Resolution.

Definitions
Article (1)

The following words and expressions, wherever mentioned in this Resolution, will have the meaning indicated opposite each of them unless the context implies otherwise:

Emirate: The Emirate of Dubai.

Government: The Government of Dubai.

Executive Council: The Executive Council of the Emirate of Dubai.

DDA: The Dubai Digital Authority.

DDTSC: The Dubai Digital Transformation Steering Committee.

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¹Every effort has been made to produce an accurate and complete English version of this legislation. However, for the purpose of its interpretation and application, reference must be made to the original Arabic text. In case of conflict, the Arabic text will prevail.

Chairman:	The chairman of the DDTSC.
Local Entity:	Any of the Government departments; public agencies and corporations; councils; authorities, including the authorities supervising Special Development Zones and free zones, such as the Dubai International Financial Centre; companies owned by the Government or Government Entities, or in which the Government or Government Entities hold shares; or other entities affiliated to the Government.
Digital Transformation:	All means supporting the transformation of the Emirate into a digital city, including technical infrastructure; smart services and applications; smart data platforms; and information technology and data protection policies and strategies.

**Applicability of this Resolution to the DDTSC
Article (2)**

- a. This Resolution applies to the Dubai Digital Transformation Steering Committee established pursuant to the above-mentioned Executive Council Resolution No. (33) of 2021.
- b. The DDTSC is a permanent supreme committee chaired by the Director General of the DDA and will comprise representatives from the following entities:
 1. the Dubai Electronic Security Centre;
 2. the General Secretariat of the Executive Council;
 3. the Department of Finance;
 4. the Roads and Transport Authority;
 5. the Dubai Police;
 6. the Dubai Health Authority;
 7. the Dubai Municipality;
 8. the Dubai Electricity and Water Authority PJSC;
 9. the Department of Economy and Tourism in the Emirate of Dubai;
 10. the Dubai Ports, Customs, and Free Zone Corporation;
 11. the General Directorate of Residency and Foreigners Affairs in Dubai;

12. the Land Department;
 13. the Dubai Courts;
 14. the Community Development Authority in Dubai;
 15. the Digital Dubai Government Establishment; and
 16. the Dubai Data and Statistics Establishment.
- c. The representative of the Dubai Electronic Security Centre is hereby appointed as the vice chairman of the DDTSC.
- d. The representatives of the entities referred to in paragraph (b) of this Article will be nominated by the officials in charge of these entities in coordination with the DDA. These representatives must be experienced and specialised in fields that are relevant to the work of the DDTSC and must have contributed to the achievement of Digital Transformation. The grade of a DDTSC member must not be lower than the 'Executive Director/ Chief Executive Officer ' grade or an equivalent grade.

Objectives of the DDTSC Article (3)

The DDTSC will have the following objectives:

1. to consolidate the efforts exerted for implementing the Digital Transformation plan of the Emirate based on the approved priorities;
2. to ensure integration of roles among the entities concerned with Digital Transformation in the Emirate, and to issue directives for providing the support required for facilitating the Digital Transformation process; and
3. to support the Emirate's vision of becoming an integrated digital community.

Functions of the DDTSC Article (4)

For the purpose of achieving its objectives, the DDTSC will have the duties and powers to:

1. provide opinions on the Digital Transformation plan of the Emirate and ensure the alignment of the digitalisation plans of Local Entities with this plan;
2. provide opinions on the general strategy, policies, initiatives, programmes, and plans related to Digital Transformation in the Emirate;

3. ensure that the Digital Transformation plan is implemented in accordance with the set plans, aligns with the Government priorities and orientations, and achieves its approved objectives;
4. monitor the implementation of the approved Digital Transformation plan; track its progress and completion phases; and issue the necessary directives to address any challenges encountered in any phases of the plan;
5. propose the legislation and policies required for regulating the Digital Transformation process and for ensuring the achievement of the objectives of this regulation; and submit the same to competent entities in the Emirate to take appropriate action in this respect;
6. organise coordination among Local Entities, ensuring the integration of roles; provide the support required for achieving Digital Transformation in the Emirate; and work towards integrating various Government platforms and services in the Emirate to support Digital Transformation;
7. propose the indicators required for measuring the performance of Government Entities in implementing the Digital Transformation plan; review the outcomes of these indicators; and issue directives on the measures and solutions required for enhancing, and improving the efficiency of, the implementation of the said plan;
8. propose policies and procedures for governance of cyber security in areas related to Digital Transformation;
9. verify, in coordination with the concerned entities in the Emirate, the availability of the financial and human resources, as well as the data and information, required for implementing the Digital Transformation plan based on the approved priorities;
10. form advisory committees, sub-committees, and work teams to assist it in performing its duties, pursuant to the relevant resolutions issued by the Chairman. These resolutions must determine the duties, powers, and terms of reference of these committees and work teams, as well as any other matters relating to them;
11. seek, as it deems appropriate, the assistance of experts and specialists in areas related to Digital Transformation, whether from Government Entities or from the private sector;
12. submit to the Executive Council periodic reports which include the DDTSC's recommendations and proposals, the outcomes of its work, its achievements, the obstacles and challenges it has faced, and the solutions and proposals it recommends to overcome these obstacles and challenges; and
13. exercise any other duties or powers related to Digital Transformation, as assigned to it by the Chairman of the Executive Council.

**Functions of the Chairman
Article (5)**

The Chairman will have the duties and powers to:

1. assume leadership and provide guidance, with a view to ensuring the efficient and effective achievement of the DDTSC's objectives;
2. convoke ordinary and extraordinary meetings of the DDTSC; and approve meeting agendas;
3. manage DDTSC meetings in a manner that ensures effective contribution of members by providing their suggestions and recommendations on the matters presented to them;
4. supervise performance by DDTSC members of their duties, and establish effective communication between DDTSC members and concerned parties from outside of the DDTSC;
5. assign DDTSC members to perform any duties within the scope of achieving the objectives of the DDTSC and enabling it to perform its functions; and
6. exercise any other duties or powers assigned to him by the Chairman of the Executive Council.

**Rapporteur of the DDTSC
Article (6)**

- a. A rapporteur will be appointed to the DDTSC by the Chairman from among the DDA Employees.
- b. The DDTSC rapporteur will have the duties to:
 1. prepare the DDTSC meeting agendas in accordance with the rules approved by the Chairman in this respect, and notify the DDTSC members of the same within sufficient time prior to meetings;
 2. send meeting invitations to the DDTSC members;
 3. draft the minutes of DDTSC meetings, have them signed by the DDTSC members, and submit the same to the Chairman for approval;
 4. verify that quorums of meetings are present, and inform the Chairman of the same;
 5. coordinate with the office of the DDA Director General to follow up on the implementation of the resolutions, recommendations, and directives of the DDTSC;
 6. provide all the administrative support required to enable the DDTSC to perform its duties under this Resolution; and

7. perform any other duties assigned to him by the Chairman.

Meetings of the DDTSC Article (7)

- a. The DDTSC will convene at the invitation of the Chairman, or the vice chairman where the Chairman is absent, at least once every three (3) months or where necessary, at the time and place determined by the chair of the meeting.
- b. The DDTSC meetings will be valid if attended by the majority of its members, provided that the Chairman or vice chairman is in attendance.
- c. The DDTSC will pass its resolutions and recommendations by majority vote of the attending members; and in the event of a tie, the chair of the meeting will have a casting vote.
- d. Recommendations and resolutions of the DDTSC will be recorded in minutes of meetings signed by the chair of the meeting and attending members.
- e. The DDTSC may invite experts and specialists, as it deems appropriate, to attend its meetings to assist it in exercising its duties and powers under this Resolution. These experts and specialists may not have a vote in the deliberations of the DDTSC.

Managing DDTSC Meetings Article (8)

The management of DDTSC meetings, the confidentiality of information, the duties of the Chairman and members of the DDTSC, and all other matters related to governance of the DDTSC will be regulated by the provisions of the relevant resolutions issued by the Chairman.

Remuneration of DDTSC Members Article (9)

Remuneration will be disbursed to the Chairman, members, and rapporteur of the DDTSC. The amounts of remuneration will be calculated and disbursed in accordance with the committees and work teams remuneration policy approved by the Executive Council.

Providing Administrative Support Article (10)

The DDA will provide the DDTSC with the administrative and technical support to enable it to perform its duties under this Resolution.

**Cooperation with the DDTSC
Article (11)**

All Local Entities and other entities concerned with Digital Transformation in the Emirate must fully cooperate with the DDTSC and its sub-committees and work teams; and provide any data, information, statistics, documents, and studies the DDTSC requests or deems necessary to enable it to perform its duties under this Resolution.

**Issuing Implementing Resolutions
Article (12)**

The Chairman will issue the resolutions required for the implementation of the provisions of this Resolution.

**Supersession and Repeals
Article (13)**

- a. This Resolution supersedes the above-mentioned Executive Council Resolution No. (33) of 2021.
- b. Any provision in any other resolution is hereby repealed to the extent that it contradicts the provisions of this Resolution.

**Commencement and Publication
Article (14)**

This Resolution comes into force on the day on which it is issued, and will be published in the Official Gazette.

Hamdan bin Mohammed bin Rashid Al Maktoum
Crown Prince of Dubai
Chairman of the Executive Council

Issued in Dubai on 13 June 2024
Corresponding to 7 Thu al-Hijjah 1445 A.H.