

Dubai Chambers Board of Directors Resolution No. (9) of 2024
Approving Fees and Charges for the Services Provided by the Dubai
Chambers¹

The Board of Directors of the Dubai Chambers,

After perusal of:

Law No. (1) of 2022 Establishing the Dubai Chambers; and

Decree No. (5) of 2022 Forming the Board of Directors of the Dubai Chambers, and

Based on the approval of the Board of Directors of the Dubai Chambers at its meeting on 6 March 2024,

Does hereby issue this Resolution.

Approval of Fees and Service Charges
Article (1)

Pursuant to this Resolution, the fees and charges for the services provided by the Dubai Chambers, as stated in Schedules (1) and (2) attached hereto, are approved.

Refund of the ATA Carnet Issuance Fee
Article (2)

- a. Where an establishment withdraws its application for obtaining an ATA Carnet after the application is approved by the Dubai Chambers and before completion of the ATA Carnet issuance process, that establishment will be refunded fifty percent (50%) of the fee prescribed under Schedule (1) attached hereto.
- b. The fee for issuing an ATA Carnet paid by an applicant will not be refunded where the establishment withdraws its application after the ATA Carnet issuance process is completed by the Dubai Chambers.

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¹Every effort has been made to produce an accurate and complete English version of this legislation. However, for the purpose of its interpretation and application, reference must be made to the original Arabic text. In case of conflict, the Arabic text will prevail.

Payment of Fees and Charges
Article (3)

The fees and charges collected pursuant to this Resolution will be paid to the Dubai Chambers.

Commencement and Publication
Article (4)

This Resolution comes into force on the day on which it is issued, and will be published in the Official Gazette.

Abdul Aziz Abdullah Al Ghurair
Chairman of the Board of Directors
Dubai Chambers

Issued in Dubai on 6 March 2024
Corresponding to 25 Shaban 1445 A.H.

Schedule (1)
Fees for the Services Provided by the Dubai Chambers

Information Services	
Service	Member Fee (in dirhams)
Issuing an establishment profile	50.00
Issuing an authorised signatories certificate	200.00
Issuing an establishment registration certificate	200.00
Issuing a commercial business practice certificate (for individuals)	200.00
Issuing an establishment partner/manager certificate	200.00
Issuing a certificate to an establishment based outside of free zones	200.00
Issuing a membership termination certificate	200.00
Issuing a "To Whom it May Concern" certificate addressed to a chamber of commerce outside the United Arab Emirates for the purpose of opening a branch	200.00
Issuing a certificate confirming that a partner's income is not subject to any tax scheme	200.00
Issuing a tax refund certificate	100.00
Issuing a "To Whom it May Concern" certificate	200.00

Attestation Services	
Service	Member Fee (in dirhams)
Attestation of signature in documents related to business transactions	100.00
Registration of documents related to business transactions	100.00
Issuing a true copy of a document	100.00

Services Related to the ATA Carnet		
Service	Member Fee (in dirhams)	Non-member Fee (in dirhams)

Issuing an ATA Carnet (regular service)	900.00	1,800.00
Issuing an ATA Carnet (express service)	1,400.00	2,300.00
Modifying an ATA Carnet	100.00	200.00
Issuing a replacement of an ATA Carnet	900.00	1,800.00
Issuing a replacement of a lost ATA Carnet	900.00	1,800.00
Adding a new country name to an ATA Carnet (including transit)	50.00	100.00
Adding new pages to an ATA Carnet	AED 5.00 per page	AED 10.00 per page
Clearance of goods brought into any country under an ATA Carnet	300.00	600.00

Services Related to the Mohammed bin Rashid Al Maktoum Business Award		
Service	Member Fee (in dirhams)	Non-member Fee (in dirhams)
Registration for the Mohammed bin Rashid Al Maktoum Business Award	3,000.00	3,500.00
Registration for the Mohammed bin Rashid Al Maktoum Business Award training workshop	2,500.00	3,000.00

Services Related to the Service Excellence Programme	
Service	Member Fee (in dirhams)
Subscription to the first package of the Service Excellence Programme	450.00
Subscription to the second package of the Service Excellence Programme	650.00
Subscription to the third package of the Service Excellence Programme	300.00
Issuing a copy of the material related to membership in the Service Excellence Programme	50.00

Schedule (2)
Charges for the Services Provided by the Dubai Chambers

Mediation Services		
Service	Member Charges (in dirhams)	Non-member Charges (in dirhams)
Registering a dispute resolution mediation application	500.00	1,000.00
Providing dispute resolution mediation service	1% of the amount of the dispute (From AED 500.00 up to AED 15,000.00)	2% of the amount of dispute (From AED 1,000.00 up to AED 20,000.00)

Room /Hall Booking Services	
Services Provided in the Head Office	Daily Charges (in dirhams)
Booking a discussion room (for 8 persons)	1,250.00
Booking a meeting room (for 10 persons)	1,250.00
Booking a meeting room (for 12 persons)	1,500.00
Booking a training room (for 13 persons)	2,000.00
Booking a committee room (for 17 persons)	3,000.00
Booking a committee room (for 15 persons)	3,000.00
Booking the majlis hall (for 32 persons)	3,000.00
Booking the master meeting hall (for 32 persons)	4,000.00
Booking the conference hall (for 180 persons)	6,000.00
Booking the delegations hall (for 64 persons)	8,000.00
Booking the auditorium (for 700 persons)	20,000.00